



Reigate & Banstead
BOROUGH COUNCIL
Banstead | Horley | Redhill | Reigate

SIGNED OFF BY	Interim Head of Finance and Assets
AUTHOR	Catriona Marchant, Democratic Services Officer
TELEPHONE	Tel: 01737 276066
EMAIL	catriona.marchant@reigate-banstead.gov.uk
TO	Overview and Scrutiny Committee
DATE	Thursday, 12 September 2019
EXECUTIVE MEMBER	Chairman of the Overview and Scrutiny Committee

KEY DECISION REQUIRED	N
WARDS AFFECTED	(All Wards);

SUBJECT	Constitution of Budget Scrutiny Review Panel 2019/20
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RECOMMENDATIONS
<ol style="list-style-type: none">1. To agree the membership of the Budget Scrutiny Review Panel and the timetable for scrutiny of the Budget for 2020/21 as set out in the report;2. To agree the scope of the Budget Scrutiny Review Panel's work during 2019/20.

EXECUTIVE SUMMARY
To consider the membership, timetable and scope of work of the Budget Scrutiny Review Panel during 2019/20.

BACKGROUND
<ol style="list-style-type: none">1. The Executive on 18 March 2019 supported the Committee's request for the Budget Scrutiny Review Panel to be re-established for 2019/20 and included in its work programme. This was subsequently approved by Council on 11 April 2019.2. The Committee is therefore requested to agree activity for the Panel for the year 2019/20. This will focus on consideration of the draft budget proposals for 2020/21.

MEMBERSHIP

3. The Budget Scrutiny Review Panel is a 7 Member panel. The political proportionality requirements do not apply to scrutiny panels. However, the Committee has always sought to apply the principles. Therefore, this year's membership is as follows:

Conservative	4
Residents' Association	1
Green	1
Liberal Democrat	1

4. Meetings of the Panel are open to any Councillor to attend.
5. The Committee is asked to consider the nominations for Membership of the Panel, and the following have been received:

Conservative Party:	Nominations to be confirmed.
Residents' Association:	Councillor N. Harrison.
Green Party:	Councillor J. Essex.
Liberal Democrats:	Councillor J. Philpott.

The remaining nominations will be confirmed at the meeting.

6. The Committee is requested to approve the nominations made.

TIMETABLE

7. The indicative timetable for development of budget proposals for 2020/21 is as follows:

Event	Date
Executive: To approve the draft budget proposals for 2020/21 for formal consultation.	7 November 2019
Budget Scrutiny Review Panel: To consider and review the draft budget proposal.	21 November 2019
Overview and Scrutiny Committee: To receive the Panel's feedback and provide recommendations to the Executive on the draft budget.	11 December 2019
Executive: To consider the recommendations of the Overview and Scrutiny Committee on the Budget for 2020/21	16 January 2020
Executive: To approve the Proposed Budget for 2020/21, after considering Overview and Scrutiny Committee recommendations, and make a recommendation on the 2020/21 Council Tax to Full Council.	30 January 2020
Full Council: To consider the Council Tax for 2020/21.	13 February 2020

ROLE OF THE OVERVIEW AND SCRUTINY COMMITTEE

8. The Panel's activity will therefore focus on considering and responding to the draft budget proposals for the municipal year 2020/21 published by the Executive. As in previous years this is expected to focus on providing an opportunity for Panel members to review the draft budget proposals, raise questions, receive written responses and have an opportunity to meet to discuss them. This year all members of Overview and Scrutiny are also invited to attend Financial Scrutiny training at the start of October which may lead to new lines of enquiry during the budget scrutiny process.
9. The Overview and Scrutiny Committee will consider the report of the Budget Scrutiny Review Panel at its meeting on 11 December and make any comments on the draft budget for 2020/21, for consideration by the Executive in line with the Council's Policy Framework and Budget Procedure Rules.

LEGAL IMPLICATIONS

10. There are no immediate legal implications arising from this report.

FINANCIAL IMPLICATIONS

11. There are no financial implications arising from the recommendations set out in this report. Should any of the work undertaken by Overview and Scrutiny generate recommendations with financial implications then these will be highlighted at that time.

EQUALITIES IMPLICATIONS

12. The Council has a Public Sector Equality Duty under the Equality Act (2010) to have due regard to the need to:
 - Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
 - Advance equality of opportunity between people who share those protected characteristics and people who do not;
 - Foster good relations between people who share those characteristics and people who do not.
13. The three parts of the duty applies to the following protected characteristics: age; disability; gender reassignment; pregnancy/maternity; race; religion/faith; sex and sexual orientation. In addition, marriage and civil partnership status applies to the first part of the duty.
14. The Committee, and the Review Panel, should ensure regard is given to these duties by considering them through the course of its work. This should include considering:
 - How budget proposals impact on different groups within the community, particularly those that share the protected characteristics;
 - Whether the impact on particular groups is fair and proportionate;
 - Whether there is equality of access to services and fair representation of all groups within the Borough;

- Whether any positive opportunities to advance equality of opportunity and/or good relations between people, are being realised.

BACKGROUND PAPERS

- [Overview and Scrutiny Committee Work Programme 2019/20](#)